

**MINUTES OF THE SUMMER VILLAGE OF BONNYVILLE BEACH COUNCIL
MEETING TUESDAY, APRIL 21, 2026**

1.0 Call to Order 6 p.m. Attendance at Village office – Mayor Grant Ferbey, Councilor Josh Paul, Interim Administrator Richard Cameron, Book Keeper, Padey Lapointe. Attending by Zoom – Deputy Mayor Laurie Gardner.

2.0 Additions or deletions to the agenda; new business open to additions.

Motion 2026-130 to Accept Agenda.

Moved by Laurie Gardner. Seconded by Josh Paul. Carried.

3.0 Minutes from previous meeting: March 18, 2026 Council Meeting.

Motion 2026-131 to Accept Minutes.

Moved by Laurie Gardner. Seconded by Josh Paul. Carried.

4.0 Guest attending by Zoom: Simon Belzile – Summer Village auditor from Bergeron Chartered Accountants – presentation of the year- end financial statement. Copies provided to Council.

Motion 2026-132 to Accept Year-End Financial Statement.

Moved by Laurie Gardner. Seconded by Josh Paul. Carried.

5.0 Business arising from previous minutes:

5.1 Information - AMSC 2026 General Insurance - policy updated March 3, 2026; Total payment: \$5901.00.

5.2 Information - Update from Mun. Affairs (MAP - Ruth McCuaig) March 24, 2026 – on website are documents related to how municipalities organize planning and development, approved by M.A. Remaining gap areas related to format and timing of Tax Notices complete and approved. Must post certification of tax notice mailing date on website. SVBB has no gap areas in the MAP Report.

5.3 Follow up - Policy on Short-term Rentals. Revisions to policy discussed at March 18 meeting. Motion 2026-123 to accept short-term rental policy made and approved. Policy sent to owner of Lot 152 on March 25, 2026. Resident returned the form, copy of his insurance, and payment April 8, 2026. Policy and appendix posted to SVBB website.

5.4 Follow up - review lot files or land titles for lots with easements / encroachment agreements. There are two records with encroachment agreements.

5.5 MSI Capital Grants and CCBF Grants:

Playground – CCBF grant for \$140,000; MSI grant for \$60,000. Update on CCBF funding: March 23, 2026 - Project CCBF-3481 approved by Minister. Statement of Expenditure and Project Outcome (SEPO) submitted. Submission of the 2025 Year End Financial Statement by Bergeron; then reconciliation of the SEPO and Financial Statement; the project can be certified and funds released.

1) MSI Capital Grants – spoke to MSI & sent email to Bergeron on March 18, 2026.

Submission of the Statement of Funding and Expenditures (SFE) to MSI. SFE is the annual report to verify how MSI grant funds were used. Once submitted MSI can release

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further funding. Once projects from 2023 and 2024 are certified, remaining funding of \$36,239 can be released.

- 2) Bonnyville Health Foundation – Accepted. Project donation is \$31,145. Submit donation in 2026 as funds are available.
- 3) Bonnyville Regional Fire Authority – Accepted. Project donation is \$16,600. Submit donation in 2026 as funds are available.
- 4) Paving / Resurfacing Project – Accepted. Estimated cost \$83,000. Elevated Surface Works to complete work Spring 2026.
- 5) Park Improvement Projects: \$12,000 accepted – flag pole complete and paid: \$5000. Hansen Home Improvements contacted last fall, called March 25, 2026 to confirm Spring 2026 repairs to paving stones and chain link fence. Need to add gravel over septic tanks and parking areas?

6.0 Reports

6.1 Mayor Ferbey:

- a. Signing the Agreement for CAO for SVBB.
- b. Request to RCMP to attend Annual Meeting on July 18, 2026.
- c. Gravel for the parking area at Village Hall.
- d. Village projects 2026.

6.2 Administration Report:

- a. Book Keeping update – records picked up at Bergeron office on March 25. Audit confirmed amounts and names of residents who overpaid taxes. Motion 2026-118 passed on February 24, 2026 to make payments to residents who overpaid. Total is \$4311.26 owed to seven residents. Cheques sent on March 31.
 - b. ATCO and Direct Energy issue not resolved as of April 17. Contacted land owner again on April 17 to follow up with companies. There is nothing further Village can do, it is up to the land owner. Owner is following up with companies.
 - c. Follow up about concerns from resident, Lot 315, tree removal and blue sign location.
 - d. Development plans Lot 164. March 19 - approved permit sent to owner and MD. Notice to adjacent land owners sent April 1, 2026.
 - e. New information on 2025 Tax recovery for Lot 409. Email sent at request of owner for information on 2025 taxes. Paid in full on April 13 (with penalties).
 - f. Tax information was requested for two lots: Lot 184 and Lot 112. Lot 112 is being sold. Lot 214 is for sale.
 - g. Hall Rentals in 2026 – 10 dates booked.
- **Motion 2026-133** to accept reports.
 - Moved by Laurie Gardner. Seconded by Josh Paul. Carried.

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7.0 New Business

7.1 Information: Budget 2026 – reviewed, approved with revisions by Council on April 9, 2026.

7.2 2026 Tax Rate by-law – Bylaw No. 180-2026 requires three readings. That **Tax Rate Bylaw No. 180-2026** shall take effect on the date of the third and final reading.

- Read a first time on this 21st day of April, 2026.
- Read a second time on this 21st day of April 2026.
- Given unanimous consent to go to third reading on this 21st day of April, 2026.
- Read a third time and passed on this 21st day of April, 2026.

7.3 GST Rebate re-assessment from 2023 received on March 20, 2026 for \$7224.96.

7.4 Representation on two boards: Joint Assessment Review Board & Intermunicipal Subdivision and Development Appeal Board. Sent name and contact information for Laurie Gardner on February 25, 2026. The letters from CAO of MD received March 13, 2026 and again by registered mail on March 20, 2026 giving notice that the MD intends to withdraw from participation in these boards. With the withdrawal of the MD, the boards will be restructured with the Town of Bonnyville assuming the role of coordinator as the largest participating municipality. **Motion 2026-127** was made and passed by Council at special meeting March 24, 2026. Email sent to Town of Bonnyville to confirm SVBB participation March 30, 2026. Received a reply from Dan Heney. Village information sent to the Town CAO. Town will get back to the Village after they have further discussion with Town Council.

Email sent to council on a Course on Council's Role in Regional Collaboration – information sent to Council April 9, 2026. Laurie registered for course: Council's Role in Public Engagement – sessions are May 6, 14, 20, 2026.

Motion 2026-127 (made and passed March 24, 2026) That the Summer Village of Bonnyville Beach participate in the Joint Assessment Review Board and the Intermunicipal Subdivision and Development Appeal Board, entering into agreement with the Town of Bonnyville and other partner municipalities for Joint Assessment Review Board Services and for Intermunicipal Subdivision and Development Appeal Board Services.

Motion made by Joshua Paul on March 24, 2026.
Seconded by Laurie Gardner on March 24, 2026.
Approved and Carried on this date March 24, 2026.

7.5 Email from Josh Re: Under the *Local Authority Emergency Management Regulation*, councillors must complete emergency management training within 90 days of taking office. Training must be completed by all councillors, including those who have served previously - Munis 101 course, available January 2027.

7.6 Combined Assessment and Tax Notices 2026 – Mailing date May 22, 2026 must be

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certified and made public on website.

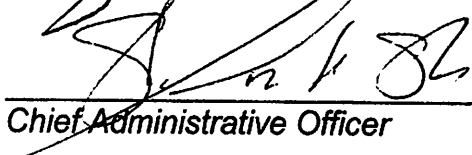
7.7 Mail out of Tax Notices to include a newsletter: include date of the AGM, Saturday, July 18, 2026. Meeting starts at 10 a.m. Followed by BBQ lunch and beverages. Request for attendance by RCMP and BRFA. Send request to BRFA to bring BBQ. Newsletter to include name of new CAO, Shirley Yushchyshyn. Thank you from Richard Cameron, Padey Lapointe.

8.0 Next Meeting Date: Thursday, May 21, 2026 at 6 p.m.

Motion 2026-134 to adjourn meeting. Moved by Josh Paul. Seconded by Laurie Gardner. Carried.

Signatures:

 _____ Date: May 21 / 2026

 _____ Date: May 21 / 26
Chief Administrative Officer