

**MINUTES SUMMER VILLAGE OF BONNYVILLE BEACH COUNCIL MEETING
WEDNESDAY, MARCH 18, 2026 – 6:00 P.M. OFFICE / ZOOM**

1.0 Call to Order 6 p.m. Attendance at Village office – Mayor Grant Ferbey, Councilor Josh Paul, Interim Administrator Richard Cameron. Book keeper Padey Lapointe. Attending by Zoom – Deputy Mayor Laurie Gardner.

2.0 Additions or deletions to the agenda; new business open to additions.

Motion 2026-121 to Accept Agenda

Moved by Josh Paul. Seconded by Laurie Gardner. Carried.

3.0 Minutes from previous meeting: February 24, 2026 Council Meeting.

Motion 2026-122 to Accept Minutes

Moved by Laurie Gardner. Seconded by Josh Paul. Carried.

4.0 Business arising from previous minutes:

4.1 AMSC 2026 General Insurance changes to policy sent Feb. 27, 2026. Received March 3, 2026. Adjusted rate for premium, invoice for \$1089.00 attached to the revised policy, paid March 3, 2026. Update on account came March 18, 2026, with outstanding amount of \$4,812.

4.2 Update to website as directed by Mun. Affairs (Ruth McCuaig) completed Feb 26, 2026 – posted documents on how municipalities organize planning and development, approved by Mun. Affairs. Only gap areas remaining: format and timing of Tax Notices. This is being addressed.

4.3 All lot files and land titles are updated. All up to date information available is on the 2026 Tax Roll. Check for lots with easements / encroachment agreements.

4.4 Policy on short-term rentals. Discussion on revisions to policy. See suggestions from Council email discussion February 25, 2026.

Motion 2026-123 is made by Laurie Gardner - motion to accept short-term rental policy as reviewed, with revisions made on March 18, 2026.

Motion is accepted by Josh Paul. Seconded by Grant Ferbey. Carried.

4.5 Bylaw Enforcement Officer Bylaw No. 169-2025, passed June 26, 2025. Copies circulated for information.

4.6 Public Participation Policy developed to recognize the value of public participation and create opportunities for meaningful public participation in decisions that directly impact the public. Updated by Council July 2025. Copies circulated for information.

4.7 MSI Capital Grants and CCBF Grants

- 1) Playground – Accepted. CCBF grant for \$140,000; MSI grant for \$60,000. Project complete. Update on CCBF funding: March 5, 2026 - Project CCBF-3481 approved by Minister. Tech problems are fixed. Statement of Expenditure and Project Outcome (SEPO) completed, waiting for certification to get funds released.
- 2) MSI Capital Grants – spoke to MSI & sent email to Bergeron on March 18, 2026 about the projects, contractors and payments made. Once submitted MSI can release further

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funding. Remaining amount is \$36,239. Once projects from 2023 and 2024 are certified, funds can be released.

- 3) Bonnyville Health Foundation – Accepted. Project donation is \$31,145. Submit donation in 2026 as soon as funds are available.
- 4) Bonnyville Regional Fire Authority – Accepted. Project donation is \$16,600. Submit donation in 2026 as soon as funds are available.
- 5) Paving / Resurfacing Project – Accepted. Estimated cost \$83,000. Elevated Surface Works to complete work Spring 2026.

5.0 Reports

5.1 Mayor Ferbey:

1. New CAO for SVBB, discussion of service agreement, terms of contract. Laurie to follow up with candidate.
2. Change meeting times as indicated on website (completed).
3. Meeting with Moose Lake Watershed representative on March 19, 2026 to discuss use and storage of water testing equipment.
4. Admin to check for easements or encroachment agreements in place between Village and property owners.

5.2 Administration Report:

- a. Book keeping update - Padey. Documents are at Bergeron office since January 28. Padey spoke with accountants at Bergeron. Motion was passed on Feb 24, 2026 to confirm amounts and make payments to residents who overpaid taxes in 2024, 2025. Clarification about accounting software (Quick Books vs Sage). Village to stay with Quick Books. Tax penalties for Lot 409.
 - b. Alberta Municipalities 2026 membership renewal paid January 30, 2026.
 - c. ASVA membership renewal due. Invoice for \$815 arrived. To be paid.
 - d. Invoices for electricity: ATCO and Direct Energy – not resolved as of March 18.
 - e. Notices posted to website and email sent to residents. Reminder to see website for information on Roads & Snow Removal, Pets at Large and Dog Poop, ATCO to Remove & Trim Trees in 2026. Website updated re: meeting times and dates and that guests have to contact SVBB to be on the agenda.
 - f. Email and voicemails with concerns from resident, Lot 315, tree removal and blue sign location. Mayor to follow up and check what happened at Lot 315.
 - g. Development plans on Lot 164. Feb 22, 2026 permits received with plans. Forwarded the requests for clarification to owner on March 18. Require notification to neighbours.
 - h. No new information on 2025 Tax recovery for Lot 409.
 - i. Hall Rentals in 2026 – 9 dates booked.
- **Motion 2026-124** to accept reports as presented
Moved by Josh Paul. Seconded by Laurie Gardner. Carried.

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6.0 New Business

6.1 Information: does SVBB require Supplementary Assessment Bylaw? Discussion with Assessment Services, possible implications, Feb 26, 2026. Council decided to not proceed with such a bylaw at this time.

6.2 Should SVBB proceed with setting up automatic payment for Village bills? Council approves.

6.3 **Budget 2026** – presentation and review of the Summer Village of Bonnyville Beach 2026 Budget. Questions, clarification, revision. Motion required to accept budget as presented.

Motion 2026-125 – motion made by Laurie Gardner to accept the Summer Village of Bonnyville Beach 2026 Budget with revisions on March 18, 2026.

Motion is accepted by Josh Paul. Motion is seconded by Grant Ferbey.

Carried.

6.4 Information - 2026 Tax Rate by-law – Bylaw No. 180-2026 requires three readings at the April 2026 Council Meeting.

6.5 Information - GST Rebate re-assessment. Adjustment received on March 6, 2026 for \$15,736.37.

6.6 Representation on boards: Joint Assessment Review Board & Intermunicipal Subdivision and Development Appeal Board. Name and contact information for Laurie Gardner was sent on Feb 25, 2026. Letters from MD CAO received March 13, 2026. The MD of Bonnyville is giving notice to withdraw from participation in these boards. Follow up required.

6.7 Information - continuous water monitoring at Summer Village of Bonnyville Beach – email from March 9, 2026 to Laurie.

6.8 Date for the AGM – date set for Saturday, July 18, 2026. Posted on website.

7.0 Next Meeting Date: Tuesday, April 21, 2026 at 6 p.m.


Motion 2026-126 to adjourn meeting. Moved by Laurie Gardner. Seconded by Josh Paul. Carried.

Signatures:



Mayor Grant Ferbey

Date: April 21, 2026



(Interim) Chief Administrative Officer Richard Cameron

Date: April 21, 2026