

**MINUTES OF THE SUMMER VILLAGE OF BONNYVILLE BEACH COUNCIL
MEETING - TUESDAY, MAY 27, 2025 – 5:00 P.M. (ZOOM / OFFICE)**

1.0 Call to Order at 5:03 p.m.

Attendance – Grant Ferbey, Mayor; Laurie Gardner, Deputy Mayor; Tom Thackeray, Councilor; Richard Cameron – Interim Administrator; Padey Lapointe, Bookkeeper. Joshua Paul, member of the public in attendance.

2.0 Additions or deletions to the agenda; New business open to additions.

Motion 2025-033 to Accept Agenda

Moved by Laurie Gardner, Seconded Tom Thackeray

3.0 Minutes from previous meetings

April 7, 2025 – meeting re: tech services

April 22, 2025 – regular meeting

April 24, 2025 – meeting re: bookkeeper

May 20, 2025 – meeting re: budget

May 21, 2025 – meeting re: use of contingency funds

May 22, 2025 – meeting re: tax rate by-law 180-2025

Motion 2025-034 to Accept Minutes as a group, as presented to Council

Moved by Laurie Gardner, Seconded by Tom Thackeray

4.0 Business arising from minutes:

4.1 Municipal Affairs – key contacts ~~_____~~, ~~Denise _____~~: MAP – Municipal Accountability Program has nine outstanding documents, including 3-Year Financial Plan and 5-Year Capital Planning; on May 15, 2025 requested extension to September 30, 2025.

4.2 Key Contact - ~~_____~~, gained account with MA Connect for access to MSI / LGFF; must expend MSI funding allocated prior to 2024 and meet program reporting conditions.

4.3 Website is being completed by Lakeland Connect, Mayor and CAO met with Jena Colbourne on May 20.

4.4 Speed Sign update – contact insurance provider to determine if new signs affect premiums.

4.5 Bergeron Audit Update – documents sent as requested, awaiting final audit.

4.6 Kitchen Reno update: contractor needs access to hall for measurements, kitchen sink and faucets, Matt to contact Richard.

4.7 Back taxes from lot 120 paid May 15, 2025.

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4.8 MD – Email sent to ~~Stephanie Savoie~~ from M.D. on April 23, 2025, representation on two boards (ISDAB, JARB), appointments to positions delayed until after 2025 election; continue to advertise in newsletter and on website.

4.9 Tax notices mailed May 29, 2025, Taxes due June 30, Tax payment is full amount by e-transfer, by cheque, one-time direct deposit. Residents notified of end of monthly installments.

5.0 REPORTS

5.1 Mayor Ferbey: Election 2025, budget planning for 2026, determine what is the GST Rebate.

5.2 Administration Report:

- Guest - Shirley Yuschyshyn, CAO Pelican Narrows, assistance with tax notices.
- Guest - Padey Lapointe – electoral officer, Election 2025, nominations at AGM, notice of nominations sent with notice of AGM, AGM is Sat. July 26, 2025, Election date (if necessary) is Sat. Aug 23, 2025.
- Padey is SVBB bookkeeper: started May 1, 2025, awaiting audit from Bergeron to access records.
- Tech support service on April 29, 2025: purchase speaker for meetings, pdf not working.
- **Motion 2025-035** – Moved by Laurie Gardner, Seconded by Tom Thackeray - to upgrade Quick Books as the Summer Village book keeping program, as required with annual subscription fee of \$700.
- Village Newsletter inserted with tax notices: interim CAO, dumpster site & storage compound, dog poop & pets at large, AGM, nominations and election, update contact information, website, fire bans and restrictions, tax payment options: e-transfer, by cheque, one-time payment, safe boating and buoys.
- Playground audit – Jean Littlewood Safety, follow up on June 2, 2025, to proceed with inspection, approx. 4 hours at \$85 per hour (not more than \$500), to provide report with recommendations.

Motion 2025-036 to accept reports as presented

Moved by Laurie Gardner, Seconded by Tom Thackeray

6.0 New Business

6.1 Workers' Compensation Board? SVBB does not make payments to WCB, employees are hired on contract basis.

6.2 Revenue Canada account, GST Rebate – yes, SVBB has an account and has received a GST rebate, information requested from Bergeron, see the final audit report.

6.3 Library system membership, SVBB does not pay for membership.

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6.4 2025 Tax Rate Bylaw No. 180-2025 approved; three readings completed May 23, 2025.

6.5 Motion made at special meeting May 20, 2025 to approve the 2025 SVBB Budget.

6.6 Summer work schedule, David Fox hired as summer staff, reducing the total hours required in 2025, there will not be any additional summer help hired.

6.7 Inquiry from resident about survey done on public reserve lot #102, email response sent on May 7, 2025.

6.8 Inquiry from resident about a by-law related to the use of drones, email response sent on May 7, 2025, notice about drones included in May 2025 Newsletter.

6.9 Inquiry from resident about replacing damaged blue lot numbers; contact M.A about possible MSI project: increased visibility, mounting posts, hardware, labour.

6.9.1 Inquiry from resident about winter snow removal; keeping the inside lane clear of vehicles and snow to allow for vehicle emergency access. Notice about lane access in May 2025 Newsletter; need to gather more information about snow removal and consider the wishes of all residents.

6.9.2 Police Funding Model – pay overdue invoice for 2025, \$5201.00.

6.9.3 Bob's Portables – porta-potty, handwash station at Hall grounds booked for June, July, August on June 2, 2025. Billed monthly.

6.9.4 *Freedom of Information and Protection of Privacy (FOIP) Act* for **April 1, 2024 to March 31, 2025** submitted **by June 9.**

6.9.5 May 15, 2025 - Letter received from ATCO Energy automatically renewing the ATCO Energy plan, follow up on the rates.

6.9.6 May 16, 2025 – letter from Minister of Municipal Affairs regarding 2025 LGFF allocations.

6.9.7 Motion was made to transfer \$25,000 from contingency funds to chequing – see email sent May 15, 2025. Motion made to allocate \$50,000 from contingency funds to support increase in operational costs in 2025 Budget. See minutes from May 21, 2025.

6.9.8 Reported bank account balances as of May 22, 2025.

6.9.9 Development permits: ██████████ (project started), ██████████ (denied), ██████████ (postponed by resident).

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- 6.9.10 Insurance policy renewal, invoice for \$4653.00 resent by email on May 21, 2025 (originally dated Feb 6, 2025). Follow up to determine if new speed signs affect premium paid.
- 6.9.11 Review of administrator's pay and extra hours

7.0 Next Meeting:

Next meeting date: Thursday, June 26, 2025 at 5 p.m.

Motion 2025-037 to adjourn meeting at 6:20 p.m.

Moved by Grant Ferbey, Seconded Tom Thackeray.

Signatures:



Mayor Grant Ferbey

Date: _____

June 26, 2025



(Interim) Chief Administrative Officer Richard Cameron

Date: _____

June 2, 2025