

**MINUTES SUMMER VILLAGE OF BONNYVILLE BEACH COUNCIL MEETING
MONDAY, SEPTEMBER 29, 2025 – 6:00 P.M. OFFICE / ZOOM**

1.0 Call to Order 6 p.m.

Attendance – Grant Ferbey, Josh Paul, Richard Cameron – Interim Administrator, at office. Laurie Gardner, by Zoom.

2.0 Additions or deletions to the agenda; new business open to additions.

Add item to new business, September 29 email/letter from Minister Dan Williams about the Alberta Community Partnership funding, program launch.

Motion 2025-083 to Accept Agenda - Moved by Laurie, Seconded Josh

3.0 Minutes from previous meetings: August 30, 2025 Council Meeting and August 30, 2025 Organizational Meeting.

Motion 2025-084 to Accept Minutes - Moved by Laurie, Seconded Josh

4.0 Business arising from previous minutes:

4.1 Municipal Affairs MAP accountability report – 3-Year Financial Plan and 5-Year Capital Plan. Submitted to Municipal Affairs September 12, 2025. Accepted.

4.2 The three amended bylaws on the establishment of LARB, CARB, ISDAB are accepted by MAP, with amendment to the section on appointment of members to boards. Three readings of the bylaws: By-law 001-2025 (as amended August 30, 2025), By-law 002-2025 (as amended August 30, 2025), By-law 003-2025 (as amended August 30, 2025) completed at September 29, 2025 meeting.

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By-law 001-2025 (as amended August 30, 2025) presented to Council for review and discussion.

BYLAW NO. 001-2025 (as amended August 30, 2025) - A BYLAW OF THE SUMMER VILLAGE OF BONNYVILLE BEACH to establish an Intermunicipal Subdivision and Development Appeal Board (ISDAB) in Alberta, under the Municipal Government Act (MGA). This board hears appeals of subdivision and development decisions that span multiple municipalities under an intermunicipal agreement.

Motion 2025-085 - Moved by Laurie Gardner to hold First Reading of Bylaw No. 001-2025 (as amended August 30, 2025). A municipal bylaw for the Summer Village of Bonnyville Beach to establish an Intermunicipal Subdivision and Development Appeal Board (ISDAB).
Seconded by Josh Paul
Motion Carried

Second Reading of Bylaw 001-2025 (as amended August 30, 2025), the for the Summer Village of Bonnyville Beach.

Motion 2025-086 - Moved by Laurie Gardner to hold Second Reading of Bylaw 001-2025 (as amended August 30, 2025), the bylaw to establish an Intermunicipal Subdivision and Development Appeal Board (ISDAB).
Seconded by Josh Paul
Motion Carried

Motion to hold Third and Final Reading of Bylaw 001-2025 (as amended August 30, 2025) on September 29, 2025.

Motion 2025-087 - Moved by Josh Paul to hold Third Reading of Bylaw 001-2025 (as amended August 30, 2025), the bylaw to establish an Intermunicipal Subdivision and Development Appeal Board (ISDAB).
Seconded by Laurie Gardner
Motion Carried Unanimously

This bylaw comes into force at the beginning of the day that it is passed unless otherwise provided for in the MGA or another enactment or in the bylaw. This bylaw is passed when it receives third reading and it is signed in accordance with S.213 of the MGA

READ a first time on this 29th the day of September, 2025.

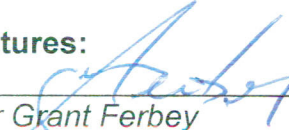
READ a second time on this 29th day of September, 2025.

Given UNANIMOUS consent to go to third reading on this 29th day of September, 2025.

READ a third and final time on this 29th day of September, 2025.

Signed this 29th day of September, 2025.

Signatures:



Mayor Grant Ferbey

Date: Oct. 24, 2025



(Interim) Chief Administrative Officer Richard Cameron

Date: Oct. 24, 2025

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By-law 002-2025 (as amended August 30, 2025) presented to Council for review and discussion.

BYLAW NO. 002-2025 (as amended August 30, 2025) - A BYLAW OF THE SUMMER VILLAGE OF BONNYVILLE BEACH to establish a Composite Assessment Review Board (CARB) in accordance with Alberta's Municipal Government Act (MGA) and Matters Relating to Assessment Complaints Regulation (MRAC).

Motion 2025-088 - Moved by Laurie Gardner to hold First Reading of Bylaw No. 002-2025 (as amended August 30, 2025) - A municipal bylaw for establishing a Composite Assessment Review Board (CARB) in accordance with Alberta's Municipal Government Act (MGA) and Matters Relating to Assessment Complaints Regulation (MRAC).

Seconded by Josh Paul
Motion Carried

Second Reading of Bylaw 002-2025 (as amended August 30, 2025), for the Summer Village of Bonnyville Beach.

Motion 2025-089 - Moved by Josh Paul to hold Second Reading of Bylaw 001-2025 (as amended August 30, 2025), the bylaw to establish a Composite Assessment Review Board (CARB).

Seconded by Laurie Gardner
Motion Carried

Motion to hold Third and Final Reading of Bylaw 002-2025 (as amended August 30, 2025) on September 29, 2025.

Motion 2025-090 - Moved by Laurie Gardner to hold Third Reading of Bylaw 001-2025 (as amended August 30, 2025), the bylaw to establish a Composite Assessment Review Board (CARB).

Seconded by Josh Paul
Motion Carried Unanimously

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Signatures:



Mayor Grant Ferbey

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(Interim) Chief Administrative Officer Richard Cameron

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**MINUTES SUMMER VILLAGE OF BONNYVILLE BEACH COUNCIL MEETING
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By-law 003-2025 (as amended August 30, 2025) presented to Council for review and discussion.

BYLAW NO. 003-2025 (as amended August 30, 2025) - A BYLAW OF THE SUMMER VILLAGE OF BONNYVILLE BEACH to establish a Local Assessment Review Board (LARB) under the Municipal Government Act (MGA) of Alberta. The LARB hears assessment complaints about residential properties with three or fewer dwelling units and farmland.

Motion 2025-091 - Moved by Josh Paul to hold First Reading of Bylaw No. 003-2025 (as amended August 30, 2025) - A bylaw to establish a Local Assessment Review Board (LARB) under the Municipal Government Act (MGA) of Alberta.

Seconded by Laurie Gardner
Motion Carried

Second Reading of Bylaw 003-2025 (as amended August 30, 2025), for the Summer Village of Bonnyville Beach.

Motion 2025-092 - Moved by Laurie Gardner to hold Second Reading of Bylaw 003-2025 (as amended August 30, 2025), the bylaw to establish a Local Assessment Review Board (LARB).

Seconded by Josh Paul
Motion Carried

Motion to hold Third and Final Reading of Bylaw 003-2025 (as amended August 30, 2025) on September 29, 2025.

Motion 2025-093 - Moved by Josh Paul to hold Third Reading of Bylaw 003-2025, the bylaw to establish a Local Assessment Review Board (LARB).

Seconded by Laurie Gardner
Motion Carried Unanimously

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 _____ Date: Oct. 24, 2025
Mayor Grant Ferbey

 _____ Date: Oct. 24, 2025
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4.3 Website –Spoke with Jena Colbourne from Lakeland Connect on Sept 24, 2025. Old site will be removed (Sept 30 deadline). Website to be hosted by Lakeland Connect with annual hosting fee with updates. Or SVBB take it over and pay another service to host the site and update it ourselves. Lakeland Connect sent proposal to host and update - \$100/monthly or one payment of \$1200.

Motion 2025-094 – Laurie Gardner moves that the Summer Village of Bonnyville Beach find and contract a new host for website and provide services to update and maintain website. Seconded by Josh Paul. Carried.

4.4 Facing the Future - ASVA 2025 Annual Conference & AGM on October 16-17, 2025.

4.5 Lakeland Credit Union – book appointment to update authority on accounts.

4.6 Municipal Assessor inspection of residences on September 8, 2025.

4.7 Notice to residents on September 10, 2025 of fiber optic cable coming to Summer Village October 2025. The project is by MCS Net. Information signs to be set up by MCSNet.

4.8 Apex Utilities – Letter (September 11, 2025) about revenues derived from delivery tariff.

4.9 Playground – sale and removal of old structure week of September 27, 2025, email sent to Blue Imp about the sale and removal.

4.91 MSI Capital Grants and CCBF Grants: MSI Capital: Sept 26, 2025 Minister approves request for exemption from refunding MSI capital grant funds (see letter). With extension, MSI funding can be released. Village must spend by December 31, 2025 is \$225,100. Total MSI capital funding that can be spent by Dec 31, 2025 is \$401,555. Estimated cost of 12 MSI projects is \$326,995. CCBF: Email sent to Michelle Chiang on Aug 19, Update on the CCBF allocation to be committed and spent by Dec. 31, 2025. Total cost of CCBF project is \$140,000 (use the allocation as a portion of playground project.

MSI and CCBF Grant Applications 2025 - 12 Projects submitted. Update on first 9 MSI and CCBF projects submitted:

- Bonnyville Health Foundation – MSI Grant for contribution – may not be eligible, resubmitted for second consideration with changes to what is purchased. No new information. Estimated project cost is \$31,145
- Bonnyville Regional Fire Authority – Updated list of equipment was provided by BRFA, submitted to MSI on Sept 24. Estimated project cost is \$16,600.
- Kitchen / Bathroom Reno update: Matt Holts is the contractor. Estimated project cost is \$22,000. In progress.
- Steps to the Lake – Randy Langer is the contractor. Estimated project cost is \$5000. Completed. May have a higher cost, due to addition of railing.

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- Office Technology Upgrade – Alex Campos technician & tech services supplied and installed book keeping computer and new office station. Estimated project cost is \$7500. Complete and paid.
- Septic system upgrade – Clint Williams is the contractor, spoke on Aug 28, installation in September, remove paving stones, does not replace. Estimated project cost is \$30,000
- Playground – Blue Imp Playgrounds is the provider, order is placed, see invoice, as of Aug 28 shipment date is early Nov, installation this fall if weather allows. Estimated project cost is CCBF - \$140,000; MSI \$60,000 – total cost \$200,000. Blue Imp notified of sale of old playground and removal.
- Civic Rural Addressing signs Thinkwerx / Sign Solutions: replacement of blue lot identification numbers. Received quote, including compound gate sign and hall sign. Notice sent to residents, door to door. Estimated project cost is \$9750. Nearing completion, payment send.
- Speed Signs – new signs are operational, old sign requires service. Estimated project cost is \$29,000. Complete and paid.

5.0 REPORTS

5.1 Mayor Ferbey:

- Council members have a supervisory role to fulfil as elected officials. Requires amendment to Fees Bylaw 165-2020.
- Krawchuk Surveys and possible project to connect to MD trail system - information
- Pevach – trimming and dead tree removal, citizen questions and concerns?
- Elevated Surface Works – pavement patching and repair
- Reminder to residents about keeping the lane open (email reminder sent to Lot 168)

5.2 Administration Report:

- Bank accounts – summary provided.
- Resident request for development permit information on Lot 164
- Sale of Lot 246
- Submit invoices / expenses, including for the SVAA Conference.
- **Motion 2025-095** to accept reports as presented
Moved by Grant Ferbey, Seconded by Laurie Gardner. Carried.

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6.0 New Business

6.1-Bright Water – Melvin Musa – submitted MSI Project for hall water system upgrade, completed work on Sept. 26, 2025. Estimated cost is \$6000

Motion required - Motion 2025-096 – Motion to proceed with hall water treatment system upgrade using services of Bright Water – Melvin Musa to complete project.

Moved by Josh Paul. Seconded by Laurie Gardner. Carried.

6.2 Paving / Resurfacing Project – submitted MSI Project for road repairs, on site Sept 12, 2025 to prepare estimate. Estimated cost sent Sept 17, 2025 - \$83,000.

Motion required - Motion 2025-096 – Motion to proceed with paving project using services of Elevated Surface Works to complete project.

Moved by Laurie Gardner. Seconded by Josh Paul. Carried.

6.3 Tree Removal and Trimming – submitted MSI Project - Pevach estimate - \$25,000. Work began week of September 22nd. September 26 email from MSI – “tree trimming and removal is not eligible under the MSI Capital program as it is considered to be an operating expense.” Project withdrawn. May be eligible under the LGFF Operating program. Get information about the 2025 LGFF allocation of \$13,996.

Motion required - Motion 2025-097 – Motion to proceed with Tree Removal and Trimming using services of Pevach Corp. to complete project.

Moved by Josh Paul. Seconded by Laurie Gardner. Carried.

6.4 LGFF Operating Report SFE submitted on September 17, 2025. Village spent the 2024 allocation of \$13,996 on general administration. Email from Sept 11, 2025.

6.5 Tidy Power Cleaning – Ivan Orozco – regular hall maintenance - power washing windows gutters, siding completed, invoice for \$787 (September 12, 2025).

6.6 Hall Renovation project update – started September 15, kitchen/bathroom cupboards emptied, stove removed, cupboards are getting painted.

6.7 New business addition to agenda: September 29 email / letter from Minister Dan Williams about the Alberta Community Partnership funding, program launch.

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7.0 Next Meeting: Thursday October 23, 2025 at 6 p.m.

Motion 2025-098 to adjourn meeting.

Moved by Laurie Gardner. Seconded by Josh Paul. Carried.

Signatures:

 _____ Date: Oct. 24, 2025

 _____ Date: Oct. 24, 2025
(Interim) Chief Administrative Officer Richard Cameron