

**MINUTES FROM THE COUNCIL MEETING OF THE SUMMER VILLAGE OF
BONNYVILLE BEACH - TUESDAY, NOVEMBER 18, 2025 – 6:00 P.M.**

1.0 Call to Order 6 p.m.

In attendance at Office – Mayor Grant Ferbey, Councilor Josh Paul, Padey Lapointe, Bookkeeper, Richard Cameron, Interim Administrator. Deputy Mayor Laurie Gardner, by Zoom.

2.0 Additions or deletions to the agenda; new business open to additions.

Motion 2025-104 to Accept Agenda

Moved by Laurie Gardner. Seconded Joshua Paul. Carried.

3.0 Minutes from previous meeting: October 23, 2025 Council Meeting.

Motion 2025-105 to Accept Minutes

Moved by Laurie Gardner. Seconded Joshua Paul. Carried.

4.0 Business arising from previous minutes:

4.1 Reply received from Municipal Affairs about bylaws on the establishment of LARB, CARB, ISDAB. The Sept 29, 2025 meeting minutes were submitted and accepted; this is no longer a gap area in summer Village MAP Report. There are three outstanding gap areas to be addressed in Spring 2026:

- Notice of assessment date and assessment class of property
- Certification of mailing for tax and assessment notices
- Publishing planning documents on website

4.2 Website – CAO met with Jena Colbourne from Lakeland Connect Oct 24, 2025. Village paid outstanding invoice for \$1260.00. This is for one year, April 2025 to April 2026, to continue hosting and updating by Lakeland Connect. Reviewed the Oct 31 email from Jena for explanation. After April 2026 Village may choose another service to host website and update.

4.3 Review of development plans on Lot 164. At Oct 23 meeting resident asked questions and presented information. Resident sent email with three attachments on Oct 31st. Admin replied and forwarded to Council. Resident supplied information about installation of track system for boat. See Oct 31 email reply from resident.

4.4 Lakeland Credit Union – Appointment at bank Nov 10. Joshua Paul added to bank accounts and signing authority; Padey Lapointe added to bank accounts and online banking.

4.5 Update on fiber optic cable project by MCS Net. Sent email to MCS Net for information Nov 4, 2025. They replied Nov 5.

**MINUTES FROM THE COUNCIL MEETING OF THE SUMMER VILLAGE OF
BONNYVILLE BEACH - TUESDAY, NOVEMBER 18, 2025 – 6:00 P.M.**

4.6 MSI Capital Grants and CCBF Grants - MSI Capital: Government of Alberta deposit for 2018 to 2021 MSI capital allocations made Oct 21, 2025 (\$339,714). The 2022 allocation payment (\$36,239) will be made in the November payment run. See email from October 29, 2025 for MSI Capital Grant Update. See email from Nov 12 for CCBF funding update: application received, reviewed, pushed forward for approval to the Minister, 10 weeks for final approval, payment of CCBF funding allocation to be made in Nov 2025.

Update on MSI and CCBF Grant Applications 2025 - 13 Projects submitted.

- 1) Community Park Improvements - new MSI Capital project submitted October 29, 2025: Project estimate is \$12,000 for replacement of flag pole, repair and / or replace chain link fencing, repair and / or replace paving stone patio. Quotes provided by Aurora Flags, \$4949.50. Hansen Home Improvements Inc. Fence - \$2000. Patio stone - \$5000.
 - a. Flag pole installed Nov 11. Complete and paid. Additional flags purchased.
- 2) Replacement Furnace at Community Hall – amended MSI Capital project submitted October 31, 2025: furnace not working on Oct 30, checked by NOVA, repair or replace? Spoke to Mayor Ferbey, cost of replacement is about \$2000 more than replacement of the motor. Estimated cost \$7500. Quote from NOVA - \$5600.00 plus GST. Sent email to MSI Capital grants on Oct 31. Made amendment for \$7500 to purchase furnace as part of the Hall-Office Renovation project from 2023. Installation completed on Nov 12.
- 3) Bonnyville Health Foundation – MSI Grant for contribution – may not be eligible, resubmitted for second consideration. No new information. Project cost is \$31,145.
- 4) Bonnyville Regional Fire Authority – Updated list of equipment provided by BRFA, submitted to MSI on Sept 24. Project cost is \$16,600.
- 5) Kitchen / Bathroom Reno update: Matt Holts contractor. Project cost \$22,000. Oct 30 Matt called about the furnace, needed heat for tiling to set. Renovation work not completed. Have sent message to Matt about new furnace twice.
- 6) Steps to the Lake – Randy Langer is the contractor. Estimated project cost is \$5000. Completed. May have a higher cost, due to the railing. Invoice for \$9850.00 paid.
- 7) Office Technology Upgrade – Project cost \$7500. Complete and paid.
- 8) Septic system upgrade – Clint Williams contractor, Tank installed on Oct 27-30, 2025. One Call Location contacted on Oct 23. October 29 permit received with inspection by MD to follow. Heat tape and warning sensor installed. No invoice yet.
- 9) Playground – Estimated project cost is CCBF funding \$140,000; MSI funding \$60,000 – total \$200,000. Blue Imp began site work on Nov 3, equipment arrived Nov 4. Oct 31 email to CCBF representative to confirm the funding allocations for 2025 and 2026. See email. CCBF application submitted on Nov 12, website is available. Work completed on Nov 13. Total cost on two invoices - \$197,107.05. Not paid yet.
- 10) Civic Rural Addressing Signs: Project cost \$9750. Complete and paid.
- 11) Speed Signs – Project cost \$29,000. Complete and paid.
- 12) Hall Water System – Project cost \$5239.50. Complete and paid.
- 13) Paving / Resurfacing Project – MSI Project for road repairs. Estimated cost sent Sept 17, 2025 - \$83,000. Project not started. Sent inquiry to Elevated Surface Works Oct 30. Reply came Oct 31 – work to be done Spring 2026.

**MINUTES FROM THE COUNCIL MEETING OF THE SUMMER VILLAGE OF
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14) Tree Removal and Trimming – not eligible under MSI Capital program; considered to be an operating expense. Project withdrawn by MSI. Project cost is \$25,000. Can be paid by LGFF operations grant. SVBB received two LGFF allocations: 2024 \$13,996.00 and 2025 deposited Oct 30 \$13,996.00. Sent request for invoice to Pevach Corp. on Oct 30.

5.0 Reports

5.1 Mayor Ferbey:

- a. Review of progress in the search for CAO.
- b. Review of development permits: processes and regulations.

5.2 Administration Report:

- a. Padey Lapointe – book keeping update. CAO and bookkeeper to prepare year financial report and preliminary budget.
- b. As requested, sent email inviting RCMP to attend Nov 18 Council Meeting – no reply.
- c. Sent request for information from Land Titles about accessing up to date documentation needed for Village files.
- d. Follow up email sent Oct 30 to owner of Lot 152 with Land Use bylaw and development permit. Re: excavation, new septic holding tank. Reply received Oct 31 with dev. permit, MD information, and payment of \$50 fee.
- e. Update on the search for CAO for SVBB. Meeting with Jean Champagne Nov 8, 2025 at Village office. Email exchange with ASVA. Phone conversation with Brian Waterhouse (Nov 3), emails with ASVA exec director, Kathy Krawchuk about options they offer. Phone conversation with Shirley Y. from Pelican Narrows Nov 12, 2025.

- **Motion 2025-106** to accept reports as presented.

Moved by Joshua Paul. Seconded by Laurie Gardner. Carried.

6.0 New Business

6.1 No heat in the hall Oct 30. NOVA checked furnace. An estimated cost for the project of \$7500 added to MSI Capital Hall Renovation project. NOVA invoice is for \$5600. Deposit was paid. Outstanding amount to be paid. Work completed on new furnace Nov 12, 2025.

6.2 Andy Kocevich – MD safety permit inspector contacted me Nov 14 about septic tank and furnace installations. All in order.

6.5 Contacted Rydayce on Nov 6 about snow removal and sanding. Follow up on Nov 7, bus driver contacted Village about slippery roads. Rydayce contracted for snow and sanding. Sanding done on Nov 13. Will remove snow on lane only as requested.

**MINUTES FROM THE COUNCIL MEETING OF THE SUMMER VILLAGE OF
BONNYVILLE BEACH - TUESDAY, NOVEMBER 18, 2025 - 6:00 P.M.**

6.6 Emergency Mapping for SVBB completed August 2025.

6.7 Sent email to MD for information about training or courses for who serve on intermunicipal boards: ISDAB, JARB, CARB, or LARB. Reply from MD came Nov. CAO forwarded information to Council.

7.0 Next Meeting Date: Tuesday, December 16, 2025 at 6 p.m.

Motion 2025-107 to adjourn meeting

Moved by Joshua Paul. Seconded Laurie Gardner. Carried.

Signatures:

 _____ Date: Dec. 16, 2025
Mayor Grant Ferbey

 _____ Date: Dec 16, 2025
(Interim) Chief Administrative Officer Richard Cameron