

**MINUTES FROM THE COUNCIL MEETING OF SUMMER VILLAGE OF
BONNYVILLE BEACH - TUESDAY, DECEMBER 16, 2025 – 6:00 P.M.**

1.0 Call to Order 6 p.m. Attendance – Councilor Josh Paul, Padey Lapointe – Book keeper, Richard Cameron – Interim Administrator, at office. Deputy Mayor Laurie Gardner, by Zoom. Mayor Ferbey is not able to attend.

2.0 Additions or deletions to the agenda; new business open to additions.

Motion 2025-108 to Accept Agenda

Moved by Josh Paul. Seconded by Laurie Gardner. Carried.

3.0 Minutes from previous meeting: November 18, 2025 Council Meeting.

Motion 2025-109 to Accept Minutes

Moved by Josh Paul. Seconded by Laurie Gardner. Carried.

4.0 Business arising from previous minutes:

4.1 AMSC Insurance – called Nov. 21, 2025. Village has to update changes to coverage. Administrator will complete forms sent from AMSC to update policy. Changes to premium take effect next term.

4.2 Website Update - Lakeland Connect is making changes as requested. Received email of explanation Dec. 2, 2025. Village is sending recommendations and documents and is encouraged to continue to review and update website.

4.3 Lakeland Credit Union – the limit for payments by e-transfer is \$10,000.

4.4 MSI Capital Grants and CCBF Grants - MSI Capital: Gov of Alberta deposit for 2018 to 2021 MSI capital allocations made Oct 21, 2025 (\$339,714). 2022 allocation of (\$36,239) deposited on Nov 20, 2025.

Email Dec 2 - Update on MSI Capital Grant Projects: 12 of 14 projects are accepted as submitted. "Project acceptance confirms the ability to fund project costs through the municipality's MSI allocation and is not a commitment to fund all potential project costs should MSI funding be exhausted. The municipality is responsible for ensuring suitable financing for the project is in place."

Email Dec 2 with CCBF funding update: they experienced problems with new system; Nov payments were affected. Support teams are working to fix this so local governments can receive funds. They are confident payments will be made by third week December. As if this date, the deposit has not been made.

Update on MSI and CCBF Grant Applications 2025 - 14 Projects submitted.

- 1) Community Park Improvements - Not yet accepted. MSI Capital project submitted October 29, 2025: Project estimate is \$12,000 for replacement of flag pole, repair and / or replace chain link fencing, repair and / or replace paving stone patio. Quotes provided by Aurora Flags, \$4949.50. Hansen Home Improvements Inc. Fence - \$2000. Patio stone - \$5000. Flag pole installed Nov 11. Complete and paid.
- 2) Replacement Furnace at Community Hall. Accepted as amendment to earlier MSI Capital project submitted October 31, 2025 as part of the Hall-Office Renovation project from 2023. Installation complete Nov 12. Invoice from NOVA – complete and paid.

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- Applied for rebate of \$150 for furnace installation. Email Dec 4 says: Homeowner Rebate incentive #14129 is approved. Payment issued within 45 days of approval.
- 3) Bonnyville Health Foundation – Accepted. To provide contribution for list of approved equipment. Project cost is \$31,145.
 - 4) Bonnyville Regional Fire Authority – Accepted. To provide funds for purchase of approved equipment. Project cost is \$16,600.
 - 5) Kitchen / Bathroom Reno. Accepted. Matt Holts contractor. Project cost \$22,000. Completion date Nov. 25. Electrician changed plugs and switches. Plumber on site for sinks. Tiles and counter done on Nov 24. Invoice for \$21,175.77 paid.
 - 6) Steps to the Lake – Accepted. Randy Langer contractor. Estimated project cost is \$5000. Completed and paid invoice for \$9850.00.
 - 7) Office Technology Upgrade – Accepted. Project cost \$7500. Complete and paid.
 - 8) Septic system upgrade – Accepted. Clint Williams contractor. Tank installed on Oct 27-30, 2025. Notified Clint of problem with warning system. Nov 24, he reported that it will be replaced. Replaced alarm system on Dec 8, checked tanks, they were full. It will sound alarm when full. Heat tape plugged in now. Magic Stool Bus emptied Dec 10.
 - 9) Playground – Accepted. Estimated project cost is \$200,000. CCBF grant for \$140,000; MSI grant for \$60,000. Blue Imp began site work Nov 3. Work completed Nov 13. Total cost on two invoices is \$197,107.05. Invoices paid by cheques. Once Upon A Playground \$77,542.50. Blue Imp - \$119,564.55. Sent emails to Council on Dec 2 to confirm payment. Cannot e-transfer over \$10,000 payments.
 - 10) Civic Rural Addressing Signs – Accepted. Project cost \$9750. Complete and paid.
 - 11) Speed Signs – Accepted. Project cost \$29,000. Complete and paid.
 - 12) Hall Water System – Accepted. Project cost \$5239.50. Complete and paid.
 - 13) Paving / Resurfacing Project – Accepted. MSI Project for road repairs. Estimated cost \$83,000. Project not started. Sent inquiry to Elevated Surface Works Oct 30. Reply came Oct 31 – work to be done Spring 2026.
 - 14) Tree Removal and Trimming – not eligible under MSI Capital program; considered to be an operating expense. Project withdrawn by MSI. Project cost is \$25,000. Can be paid by LGFF operations grant. SVBB received two LGFF allocations: 2024 \$13,996.00 and 2025 deposited Oct 30 \$13,996.00. Sent requests for invoice to Pevach Corp. on Oct 30 and Dec 3.

5.0 Reports

5.1 Mayor Ferbey:

a. ATCO tree cutting in 2026

b. Search for CAO for SVBB:

Total salary for Village administration and book keeping services in 2025 - \$22,317.00.

Jean Champagne email to Laurie and meeting with CAO at Village office.

Phone call to Shirley Y. Nov 20, 2025. Sent email to Council.

Email exchange with ASVA. Sent email with cover letter and job description on Nov 21 to request advertising of CAO position. ASVA to hold off because two candidates are being considered.

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5.2 Administration Report:

- a. Padey Lapointe – book keeping update, 2025-year end and 2026 cost projection coming in January 2026.
 - b. Nov and Dec 2025 requests for RCMP to attend Council Meetings did not get a reply.
 - c. Rydayce – snow removal and sanding services.
 - d. Dec 1, 2025 Letter from Lakeland Credit Union, re: Collabria credit care in name of Lionel P. Tercier.
 - e. Call to Municipal Assessment Services Group Inc. on Nov 20. Request for up to date Land Titles information. They provided up to date information to the Village.
 - f. Hall cleaning after renovation was completed Dec 4. Rentals booked for December, January 2026. Purchased supplies for hall and office on Dec 3.
 - g. Tax 2025 recovery letter sent for Lot 409.
 - h. December Newsletter – content: projects completed or in progress, Season’s Greetings from Council, new CAO, suggestions from Council.
- **Motion 2025-110** to accept reports as presented
Moved by Laurie Gardner. Seconded by Josh Paul. Carried.

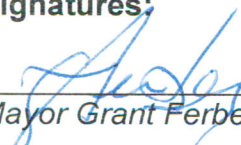
6.0 New Business

- 6.1 NOVA installed furnace on Nov 12, 2025. Estimated cost was added to MSI Capital Hall Renovation project. NOVA Estimate \$5600. Work completed November 12. Invoice paid.
- 6.2 There is no hot water in the hall on December 2, 2025. Contacted NOVA. Service call completed Dec 4. Pilot light was out and would not light. Hot water tank is working.
- 6.3 Rydayce here for snow removal and sanding, Dec 2-3. Dec 3, bus driver contacted school division about slippery roads.
- 6.4 Update on MCS Net community signs. CAO was contacted on Nov 25 about installation of fiber optic cable signs at the north and south ends of the community. Signs are in place.

7.0 Next Meeting Date: Tuesday, January 27, 2026

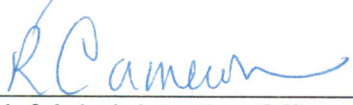
Motion 2025-111 to adjourn meeting. Moved by Laurie Gardner. Seconded by Josh Paul. Carried.

Signatures:



Mayor Grant Ferbey

Date: January 27, 2026



(Interim) Chief Administrative Officer Richard Cameron

Date: January 27, 2026