

**MINUTES SUMMER VILLAGE OF BONNYVILLE BEACH COUNCIL MEETING
SATURDAY, AUGUST 30, 2025 – 1:00 P.M. AT OFFICE**

1.0 Call to Order 1 p.m.

Attendance – Mayor Grant Ferbey, Deputy Mayor Laurie Gardner, Councilor Joshua Paul, Richard Cameron – Interim Administrator; Padey Lapointe, Bookkeeper.

2.0 Additions or deletions to the agenda; new business open to additions.

Motion 2025-070 to Accept Agenda

Moved by Grant, Seconded by Laurie

3.0 Minutes from previous meetings: July 22, 2025 Meeting, August 6, 2025 Special Meeting

Motion 2025-071 to Accept Minutes

Moved by Laurie, Seconded by Josh

4.0 Business arising from previous minutes:

4.1 Municipal Affairs MAP Report – Review and approve 3-Year Financial Plan, 5-Year Capital Plan; LARB, CARB, ISDAB – by-laws accepted by MAP, require amendment to sections on appointment of members to boards, by-laws were passed August 6, 2025. See amendments. Motions to accept the By-laws 001-2025, 002-2025 and 003-2025 as amended.

Motion 2025-072 – Motion to accept bylaw 001-2025 as amended.

Moved by Grant, Seconded by Laurie

Motion 2025-073 – Motion to accept bylaw 002-2025 as amended.

Moved by Grant, Seconded by Josh

Motion 2025-074 – Motion to accept bylaw 003-2025 as amended.

Moved by Grant, Seconded by Josh

4.2 2025 Tax payment update as of August 30, 2025. Reminder to check for lots with easements.

4.3 Website – Lakeland Connect, Jena Colbourne, website is up, send feedback and content updates, awaiting confirmation to remove the old site, will be redirected to new site - summervillagebonnyvillebeach.ca

4.4 MSI Capital Grant and CCBF Grant

- MSI Capital: sent letter to the Minister Aug 12, 2025 requesting exemption from refunding of MSI capital grant funds. If extension is granted, the minimum amount of MSI funding to be spent by December 31, 2025 is \$225,100. The maximum MSI capital funding to be spent by December 31, 2025 is \$401,555.

**MINUTES SUMMER VILLAGE OF BONNYVILLE BEACH COUNCIL MEETING
SATURDAY, AUGUST 30, 2025 – 1:00 P.M. AT OFFICE**

- CCBF: update sent to Village on the CCBF allocation to be committed and spent by Dec. 31, 2025. Consent given by CCBF to use \$140,293 allocation on playground project.

4.5 MSI – CCBF 2025 – Summary of the nine MSI Projects submitted as of August 30, 2025

- Bonnyville Health Foundation – MSI Grant for contribution – may not be eligible entity and cannot donate to education programs, resubmitted for second consideration with change to equipment to be purchased. Spoke to Carol Klassen (MSI) and Dawn Weber, chair of the Health Foundation on Aug 28. BHF is a registered charity, for MSI eligibility it must be a registered non-project organization listed with the Alberta government. Estimated project cost is \$31,145.
- Bonnyville Regional Fire Authority – Allocation is for \$16,000. Awaiting the list of items to be purchased with the MSI grant. Estimated project cost is \$16,600.
- Kitchen Reno update: Matt Holts is the contractor. Estimated project cost is \$22,000.
- Steps to the Lake – Randy Langer is the contractor. Estimated project cost is \$5000.
- Office Technology Upgrade – Alex Campos technician & tech services supplied and installed book keeping computer and new office station. Estimated project cost is \$7500.
- Septic System upgrade – Clint Williams is the contractor, spoke on Aug 28, installation in September, may have to remove paving stones. Estimated project cost is \$30,000.
- Playground – Blue Imp Playgrounds is the provider. Order is placed as of Aug 28, shipment date is late Oct or early Nov, installation this fall if weather allows. Estimated project cost is CCBF - \$140,000; MSI \$60,000 – total \$200,000. Possible removal and sale of the old playground.
- Civic Rural Addressing signs: Thinkwerx is the vendor for replacement of blue lot identification numbers. Received quote, including compound gate sign and hall sign. Notice sent to residents, door to door. Estimated project cost is \$9750.
Discussion followed about installation and the possible tampering, removal, or relocation by residents. Council agreed to a motion establishing that residents are responsible for the care and maintenance of the blue Civic Rural Addressing signs and posts.

Motion 2025-075 – Motion to establish that Summer Village Residents are responsible for the care and maintenance of the blue Civic Rural Addressing signs and the posts. Tampering, removal, or relocation of the sign and post is subject to a \$500 fine, payable to the Summer Village of Bonnyville Beach.

Moved by Laurie, Seconded by Josh

**MINUTES SUMMER VILLAGE OF BONNYVILLE BEACH COUNCIL MEETING
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- Speed Signs – Purchased from 310 Sign, Edmonton, new signs are operational, old sign requires service. Estimated project cost is \$29,000.

Motion required - Motion 2025-076 – Motion to accept the MSI Grant and CCBF Grant applications and plans to complete nine projects as presented and submitted.

Moved by Grant, Seconded by Laurie.

5.0 REPORTS

5.1 Mayor Ferbey:

- Parking and blocking the access road. Residents need to be notified that this is a violation of Bylaw #144-2014 for the regulation, control or prohibition of the stopping, standing or parking of vehicles within the municipality and more specifically on the access lane. Investigate putting notices on windows, and copy of bylaw on windows, offending vehicles may be towed at owner's expense.

5.2 Administration Report:

- Padey Lapointe, Electoral Officer, Election 2025, names submitted to municipal affairs, sent council positions to municipal affairs.
 - Padey - SVBB book keeping report.
 - August 2025 Village newsletter sent with Big Bin event and Civic Address notice.
 - Salary for councilors, reminder to submit invoices / expense sheets
- **Motion 2025-077** to accept reports as presented

Moved by Laurie, Seconded by Josh.

6.0 New Business

6.1 3-Year Financial Plan and 5-Year Capital Plan reviewed and approved:

Approval required - Motion 2025-078 – Motion to accept the 3-Year Financial Plan and the 5-Year Capital Plan as presented.

Moved by Laurie, Seconded by Josh.

6.2 Facing the Future - ASVA 2025 Annual Conference & AGM on October 16-17, 2025

Council members if attending to register by September. 30th. Village covers registration, hotel and expenses.

6.3 Elected Officials Education Program (EOEP) one-day Munis 101 course, offered online and in-person after the October 20 election. Letter with details sent to Village on August 22, 2025.

**MINUTES SUMMER VILLAGE OF BONNYVILLE BEACH COUNCIL MEETING
SATURDAY, AUGUST 30, 2025 – 1:00 P.M. AT OFFICE**

6.4 Lakeland Credit Union – motions required to update to authority on accounts

Motion 2025-079 – Motion to remove Tom Thackeray from bank accounts.

Moved by Grant, Seconded by Josh.

Motion 2025-080 – Motion to add Joshua Paul to bank accounts and signing authority.

Moved by Grant, Seconded by Laurie

Motion 2025-081 – Motion to add Padey Lapointe to bank accounts and online banking.

Moved by Laurie, Seconded by Josh.

6.5 Big Bin Event - feedback from the event is provided by Laurie.

6.6 Municipal Assessor is coming September 8 ,2025 see email and notice. Send notification to residents.

6.7 Apex Utilities – Letter received August 29, 2025 – Total revenues derived from delivery tariff. Information.

6.8 Transition to new administration discussion of possible timeline for change over from interim CAO, to a continuous administrator, or share administration with other Summer Villages?

7.0 Next Meeting: Next meeting date: Thursday, September 25, 2025

Motion 2025-082 to adjourn meeting

Moved by Laurie, Seconded by Josh.

Signatures:



Mayor Grant Ferbey

Date: Sept. 11/25



(Interim) Chief Administrative Officer Richard Cameron

Date: Sept - 11/25