

**MINUTES OF THE MEETING OF COUNCIL OF THE SUMMER VILLAGE OF
BONNYVILLE BEACH December 20, 2023 AT 17:00 hrs**



Mayor



Chief Administrative Officer;

Meeting Called to order at 17:10

PRESENT: 1.0 Paul Tercier CAO, Mayor Grant Ferbey Deputy Mayor Laurie Gardner, Office, Councillor Tom Thackeray, .

AGENDA: 2.0 AGENDA presented to Council

2023-75 Moved by Councilor Thackeray to accept agenda as presented
Carried

MINUTES: 3.0
November 2023 meeting minutes

2023-76 Moved by Councilor Gardmer to accept Minutes as presented
Carried

BUSINESS ARISING FROM THE MINUTES: 4.0

4.0 Hall Renovation
After some consultation with Matt some additional budget space was found to work with.

1. replacement door on the hall entrance -- there was an issue with the entrance door that had some hidden damage that became apparent when the prepwork was being done for the siding. the door is being replaced.

2. Epoxy flooring for office and hall. Exact colour match is not available but the sample offering is very close and lacks a bit of brown/tan flecking to match exactly, so we decided that it would work very well for our purposes.

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3 re-design of front wall - Matt made the point that opening up the front wall to make the spaces fully available would be preferable to retaining the windows and door plan as originally designed. After some discussion of the pros and cons Grant and I agreed that this would make more effective usage of the space and increase the attractiveness for renting to larger and diverse parties. This is a large change but after reflection the arguments are quite sensible. this would entail the removal of the windows and door providing for pass thru opening between the old and new sections. The practicality of this modification became apparent when further inspections were made during the preparation for siding installation, when the structure was better determined

4 Kitchen refresh.. replacing the counter tops and painting the cabinets are all that is required here and will help to make the renovation more complete, even though we did not consider this in the original plan. Appliances are sufficient currently and will likely be a target for energy efficient updates in future funding applications.

4 putting in place a walkway in front of the hall addition - lake side and replacing the steps to the lake with wider low slope steps that facilitate the usage... This would be done in the spring when concrete pouring is possible.

Invoices for this work would be issued this year.

6 Furnishing the Office and addition to the hall. Council Chairs and replacing the admin desk will come in at less than 2500.00 using the sample items from Staples as noted in the previous email. additional book shelving and such should total no more that \$1000. Hall additions would be the patio furniture for inside the addition -- conversation area for seating using the patio furniture samples attached, total would be no more than 1500. We will need the costing of the table for the Office and the memorial bench estimates from your guy. Per the email note from Councilor Gardner, while waiting on furnishings until completion would be better, we have to have the expenses and invoices in place by December 31, If we fall short on the expenditures, we get to send the money back to the province. This is the primary reason I suggested purchase of the office furniture and the patio furniture for the hall expansion immediately since it would be invoiced prior to the end of the month and can be stored at the maintenance garage until we are ready for it.

4.1 Hall Renovation

Motion to approve planned changes to project and purchase of Furniture and accessories for Office renovation

2023-76 Moved by Councilor Gardner and seconded by Councilor Thackeray to accept planned changes and approve purchase of office renovation material as presented.
Carried

4.2 Interim Budget for Jan1-April1 presented to council.
Final budget will come in February/March after school and other expenses are in place

Motion to Accept interim budget for first quarter 2024

Moved by Councilor Thackeray Seconded by Councilor Gardner

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- 4.3 Administration is in contact with the Beaudry family and once we have a direction for décor in the hall addition . Waiting on quote for bench per Councilor Gardner research. Beaudry representative indicated a budget of \$2500 in Total. Council has suggested that the village will cover any overage above that budget limit.
Administration is directed to contact the Beaudry family and inform them of this and get suggestion for what they have in mind for a plaque or memorial inscription.
- 4.4 Welcome package REMINDER- in preparation Councilor Gardner indicated that she is working on this project and is getting volunteers for actions

REPORTS: 5

- 5.1 Mayor Ferbey indicated that the MLWS election was held and he accepted the position of Vice-Chair, with the MD looking at a permanent location for the equipment at Shaw House on Vezeau Beach with access to the lake as required.
- 5.2 Bank report submitted to Council
Utilities (ATCO) 987.19 for October/November
1031.06 for November December
Current bank statement/balance sheets provided to council
- It is the recommendation of administration that internal transfers to councillors be made using E-transfers. This will reduce the costs of Cheques and postage, additionally it will speed up the process of getting the funds out.
- 5.3 Preliminary budgeting estimates show a slight increase is likely due to inflationary pressures following 2 years of no tax increases. This will be in the 3 to 6% range. On going efforts to reduce this where possible are being investigated by Administration

2023-77 Moved by Mayor Ferbey to accept reports
Carried

NEW BUSINESS: 6.0

- 6.1 GIC reserve allocation TD 723790850504 Matures Jan 31 2024, total of 206,345.43. Admin requests council approval to transfer \$75,000 of this to Savings reserve, with the remaining portion re-invested to an annual GIC.

2023-78 Moved by Councilor Gardner and seconded by Councilor Thackeray to accept planned funding transfer and reserve allocation as presented.
Carried

7 NEXT MEETING

**MINUTES OF THE MEETING OF COUNCIL OF THE SUMMER VILLAGE OF
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- Regular Meeting for Beach Wednesday January 25, 2023 at 17:00hrs

8 CLOSURE

2023-79 Moved by Deputy Mayor Gardner that the meeting be adjourned at 18:30



Mayor



Chief Administrative Officer;

APPENDIX A – MSI REPORTS

MSI Projects – 2022 planning: 7.0

CAP-14989 Maintenance Shed construction \$47,000 completed

MSI CAP 16064 PROJECT -Renovations to Office /Hall building \$300,000 in process

Reminder that Expenditures must be Complete by December 31.