

## Bylaw to amend BYLAW NO. 002-2025

### Bylaw No. 002-2025 as amended August 30, 2025

## A BYLAW OF THE SUMMER VILLAGE OF BONNYVILLE BEACH TO ESTABLISH A COMPOSITE ASSESSMENT REVIEW BOARD

Section to be amended: 4.1 Council shall, by resolution, appoint members to the CARB for terms specified by Council.

Section 4.1 is replaced with a new section 4.1 as follows: The Council of the Summer Village of Bonnyville Beach delegates to the Municipal District of Bonnyville No. 87 the authority to appoint members to the Composite Assessment Review Board (CARB).

A municipal bylaw for establishing a Composite Assessment Review Board (CARB) in accordance with Alberta's Municipal Government Act (MGA) and Matters Relating to Assessment Complaints Regulation (MRAC).

WHEREAS pursuant to Section 454 of the **Municipal Government Act**, R.S.A. 2000, c. M-26, a municipality must establish a **Composite Assessment Review Board** to hear complaints about property assessments for non-residential property or residential property with four or more units;

AND WHEREAS the **Matters Relating to Assessment Complaints Regulation**, AR 201/2017 (MRAC) sets out the procedures for assessment complaints and hearings;

NOW THEREFORE the **Council of Summer Village of Bonnyville Beach**, in the Province of Alberta, duly assembled, enacts as follows:

### 1. SHORT TITLE

This bylaw may be cited as the "**Composite Assessment Review Board Bylaw.**"

### 2. DEFINITIONS

In this Bylaw:

- a) "**Act**" means the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended;
- b) "**CARB**" means the Composite Assessment Review Board established under this bylaw;
- c) "**Clerk**" means the Clerk of the Assessment Review Boards as defined in the Act;
- d) "**Council**" means the Council of **Summer Village of Bonnyville Beach**;

- e) “**Member**” means a person appointed to the Composite Assessment Review Board;
- f) “**Minister**” means the Minister responsible for the Act;

### **3. ESTABLISHMENT OF BOARD**

3.1 A **Composite Assessment Review Board (CARB)** is hereby established to hear assessment complaints in accordance with the Act and MRAC.

3.2 The CARB shall consist of:

- One provincially appointed member (the presiding officer), and
- Up to two members appointed by Council.

### **4. APPOINTMENT OF MEMBERS**

4.1 The Council of the Summer Village of Bonnyville Beach delegates to the Municipal District of Bonnyville No. 87 the authority to appoint members to the Composite Assessment Review Board (CARB).

4.2 The Chair (presiding officer) shall be appointed by the **Minister**, and shall meet all qualification and training requirements set by the Province.

4.3 All members must complete the training as prescribed by the Minister prior to participating in any hearings.

### **5. POWERS AND DUTIES**

5.1 The CARB shall hear and decide complaints relating to:

- Non-residential property assessments;
- Residential property assessments with **four or more dwelling units**;
- Any other assessment matters requiring a CARB under the Act.

5.2 The Board shall conduct hearings in accordance with the principles of natural justice and the provisions of the Act and MRAC.

5.3 The Board shall render decisions, with reasons, within the timelines prescribed by the Act.

### **6. CLERK OF THE BOARD**

6.1 The position of Clerk of the CARB is hereby established.

6.2 The Clerk shall be appointed by the Chief Administrative Officer (CAO) or designate.

6.3 The Clerk shall fulfill all statutory duties prescribed in the Act and MRAC, including:

- Scheduling hearings;
- Providing notice to parties;
- Maintaining records;
- Communicating decisions.

## 7. REMUNERATION

7.1 Members of the CARB shall receive remuneration and reimbursement for expenses as per rates established by Council resolution.

## 8. SEVERABILITY

8.1 If any provision of this bylaw is found to be invalid, the remainder of the bylaw shall not be affected.

## 9. EFFECTIVE DATE

9.1 This Bylaw shall come into force and effect upon the date of final passing.

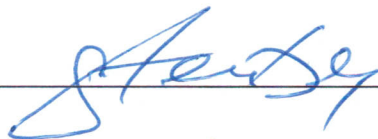
READ a First Time this 30th day of August, 2025

READ a Second Time this 30th day of August, 2025

READ a Third Time and Finally Passed this 30th day of August, 2025

SIGNED:

Mayor: \_\_\_\_\_



Chief Administrative Officer: \_\_\_\_\_

