

## Bylaw to amend BYLAW NO. 001-2025

Bylaw No. 001-2025 as amended August 30, 2025

### A BYLAW OF THE SUMMER VILLAGE OF BONNYVILLE BEACH TO ESTABLISH AN INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD.

Section to be amended: Section 5.1 Board members shall be appointed by resolution of each participating council for terms not exceeding three (3) years.

Section 5.1 is replaced with a new section 5.1 as follows: The Council of the Summer Village of Bonnyville Beach delegates to the Municipal District of Bonnyville No. 87 the authority to appoint members to the Intermunicipal Subdivision and Development Appeal Board (ISDAB).

A municipal bylaw to establish an Intermunicipal Subdivision and Development Appeal Board (ISDAB) in Alberta, under the Municipal Government Act (MGA). This board hears appeals of subdivision and development decisions that span multiple municipalities under an intermunicipal agreement.

WHEREAS Section 627.1 of the Municipal Government Act, R.S.A. 2000, c. M-26, authorizes two or more municipalities to jointly establish an Intermunicipal Subdivision and Development Appeal Board (ISDAB);

AND WHEREAS the municipalities of **Municipal District of Bonnyville No. 87, Town of Bonnyville, Village of Glendon, Summer Village of Pelican Narrows, Summer Village of Bonnyville Beach** have agreed to jointly establish such a board;

AND WHEREAS the Intermunicipal Subdivision and Development Appeal Board will exercise the functions and responsibilities outlined in the Municipal Government Act and applicable regulations;

NOW THEREFORE the Council of THE SUMMER VILLAGE OF BONNYVILLE BEACH, duly assembled, enacts as follows:

#### 1. SHORT TITLE

This bylaw may be cited as the "Intermunicipal Subdivision and Development Appeal Board Bylaw."

#### 2. DEFINITIONS

In this bylaw:

"Act" means the Municipal Government Act, R.S.A. 2000, c. M-26;

"Appeal Board" or "ISDAB" means the Intermunicipal Subdivision and Development Appeal Board established by this bylaw;

"Board Member" means an individual appointed to the ISDAB;

"Clerk" means the Clerk of the ISDAB;

"Participating Municipality" means a municipality that is a party to the ISDAB agreement;

"Subdivision Authority" and "Development Authority" have the same meanings as in the Act.

### 3. ESTABLISHMENT OF THE BOARD

3.1 The municipalities of **Municipal District of Bonnyville No. 87, Town of Bonnyville, Village of Glendon, Summer Village of Pelican Narrows, Summer Village of Bonnyville Beach**, hereby establish an Intermunicipal Subdivision and Development Appeal Board pursuant to Section 627.1 of the Act.

3.2 The ISDAB shall be governed by an intermunicipal agreement among the participating municipalities outlining roles, funding, scheduling, and administration.

### 4. BOARD COMPOSITION

4.1 The ISDAB shall consist of:

A minimum of five (5) members, appointed from a pool of candidates from participating municipalities;

No more than one Councillor from each participating municipality may sit on a single panel;

A quorum for hearings shall be three (3) members.

4.2 No board member may participate in a hearing if:

They are the Subdivision or Development Authority who made the decision under appeal; or

They have a pecuniary interest or conflict under Part 5 of the Act.

4.3 Chairperson and Vice-Chairperson shall be selected annually by the board from among its members.

## 5. TERMS OF APPOINTMENT

5.1 The Council of the Summer Village of Bonnyville Beach delegates to the Municipal District of Bonnyville No. 87 the authority to appoint members to the Intermunicipal Subdivision and Development Appeal Board (ISDAB).

5.2 Members may be reappointed for additional terms.

5.3 Council may revoke an appointment for cause at any time.

## 6. JURISDICTION AND POWERS

6.1 The ISDAB has jurisdiction to hear and decide appeals in accordance with:

Sections 678 and 687 of the Act;

Subdivision or development decisions made within any participating municipality;

Intermunicipal matters that arise under an intermunicipal development plan.

6.2 The Board may confirm, revoke, or vary decisions made by subdivision or development authorities.

## 7. CLERK OF THE BOARD

7.1 A Clerk shall be appointed by the designated administering municipality.

7.2 The Clerk shall:

Receive and process notices of appeal;

Schedule hearings;

Notify affected parties;

Record and maintain decisions;

Ensure compliance with legislative deadlines.

## 8. TRAINING

8.1 All board members must successfully complete training as required by the Minister under Section 627.3 of the Act before participating in hearings.

## 9. REMUNERATION

9.1 Board members shall be paid remuneration and expenses in accordance with the intermunicipal agreement or resolutions passed by participating municipalities.

10. CONDUCT OF HEARINGS

10.1 Hearings shall be conducted in accordance with:

The Municipal Government Act;

The Subdivision and Development Appeal Board Regulation (AR 195/2017);

Principles of procedural fairness and natural justice.

10.2 A decision, with written reasons, shall be issued within 15 days of the conclusion of the hearing, as per Section 687(2) of the Act.

11. SEVERABILITY

11.1 If any section of this bylaw is held invalid, the rest shall remain in force.

12. EFFECTIVE DATE

12.1 This bylaw as amended shall come into force and effect on the date of its final passing.

READ a First Time this 30th day of August, 2025

READ a Second Time this 30<sup>th</sup> day of August, 2025

READ a Third Time and Passed this 30<sup>th</sup> day of August, 2025

SIGNED:

Mayor: 

Chief Administrative Officer: 